



For LWRD Use Only	
Received By:	_____
Date:	_____

## Winter Spreading Permit Application

For questions related to this permit application, please contact Dane County Land Conservation Division at (608) 224-3730.

Applicant: \_\_\_\_\_

Farm/Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Location of facility where manure is generated:

Township \_\_\_\_\_ Section \_\_\_\_\_ ¼ \_\_\_\_\_ Parcel # \_\_\_\_\_

Address (if different from above): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Permit Fee: \$100**

Checks shall be made out to: **Dane County Treasurer** Check # \_\_\_\_\_

Waiver of Fee: Yes  No

Note:

1. Fee waived if nutrient management plan meeting NRCS 590 (dated 12/2015) is submitted as an electronic SNAP Plus database and SNAP Maps digital shapefile as determined by LCD staff.
2. By submitting this application, permittee and landowner permit the Department to enter the project property for inspection or curative action per Chapter 49.21, Dane County Code of Ordinances.
3. Cost-share assistance may be available to develop a nutrient management plan.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return To: Dane County Land & Water Resources  
5201 Fen Oak Drive, Room 208  
Madison, WI 53718

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Date Issued:	_____
Permit #:	_____

**Instructions:** Complete the following checklist to ensure all materials necessary are submitted for a complete winter spreading permit application. If the information is not available, schedule an appointment with LCD staff to discuss options.

➤ **Winter Spreading Plan:**

- Amount of manure that can be stored during the winter for each source on the farm.  
(This may include bed pack storage in buildings.)
- Capacity for stacking manure  $\geq 16\%$  solids without permanent storage.  
(Stacking sites must meet criteria identified in NRCS 318 Short Term Storage of Animal Waste and By-products.)
- Volume of manure anticipated to be spread during periods of frozen or snow-covered conditions or the amount generated in 14 days, whichever is greater.
- Aerial maps identifying landowner(s), township(s), section number(s), field IDs, field boundaries, and fields with winter manure spreading restrictions.
- Fields should be identified with previous and planned crop, spreadable acres, and planned rate of manure application.
- For each field that has greater than 6% slopes, and/or concentrated flow channels in the field, select and implement two practices to allow for manure applications on these fields during frozen or snow-covered conditions.
  - Select **two (2)** options from the follow list to implement on fields with slopes  $>6\%$  when fields  $\leq 6\%$  are not available for spreading:
    - a. Field has contour buffer strips or is contour strip cropped.
    - b. All crop residue is left on the field and no fall tillage is conducted.  
(This practice is not an option where residue is removed as silage or for bedding.)
    - c. Apply manure in intermittent strips on no more than 50% of the field.
    - d. Apply manure to no more than 25% of the field during each application, waiting a minimum of 14 days between applications.
    - e. Reduce manure application rates not to exceed 3,500 gallons/acre, or 30 pounds of P2O5, whichever is less.
  - Select **two (2)** options from the following list to implement on fields with concentrated flow channels in them or immediately adjacent to them:
    - Any of the five (5) practices above: \_\_\_\_\_
    - No manure application within 200 feet of all concentrated flow channels.
    - Fall tillage is on the contour and slopes are lower than 6%.

- **Emergency Action Plan:** Includes emergency response contacts, steps to be taken to contain and clean up manure in the event of a spill or runoff event, and the information that will be recorded in the event of a discharge.
- **Record Keeping:** The method for tracking the date, location, source, and rate of applications. An example of the spreading log anticipated to be used can be submitted to fulfill this part of the application.

**Instructions:** Complete the following information for all lands planned to receive manure applications during frozen or snow-covered conditions. New land can be added to the permit by submitting an updated winter spreading plan by October 15<sup>th</sup> annually.

*Note: Manure applications to land not included under the winter spreading permit is a violation of Chapter 49, Dane County Code of Ordinances.*